**Santa’s Line Facilitator**

**Note: THIS POSITION IS NOT NEEDED AFTER SANTA LEAVES ON DECEMBER 26TH**

Key Responsibilities:

* Greet visitors to the line and inform that this is the line to see Santa (direct visitors to the Front Yard if needed)
* Close the line for Santa’s lunch break (at 12:30 PM)
* Close the line for the end of the day (at 4:30 PM)
* Inform visitors about Santa’s break and when he will return
* Create an atmosphere of fun and enthusiasm
* Clean and sanitize area at regular intervals according to cleaning schedule

Qualifications and Required Skills:

* Ability to follow written and verbal instructions
* Ability to stand for extended periods of time
* Ability to interact with visitors in a professional and cheerful manner

**Santa’s Front Yard & Story Time Host:**

**Note: THIS POSITION DOES NOT REPLACE THE FRONT YARD STAFF PERSON (NEEDED FOR PEAK DAYS/TIMES)**

Key Responsibilities:

* Greet visitors to the front yard and inform them of available activities
* Assist children with activities as needed
* Clean and sanitize area at regular intervals according to cleaning schedule
* Keep area neat and tidy when children aren’t playing
* Restock activity supplies as needed
* Facilitate Story Times
* Assist families with picking up their Santa photos

Qualifications and Required Skills:

* Ability to follow written and verbal instructions
* Ability to stand for extended periods of time
* Ability to interact with visitors in a professional and cheerful manner

**Snowfall Express Greeter Volunteer**

Key Responsibilities:

* Greet visitors to the train
* Create an atmosphere of fun and enthusiasm
* Clean and sanitize area at regular intervals
* Close the line for the Snowfall Express at 4:30 PM

Qualifications and Required Skills:

* Ability to follow written and verbal instructions
* Ability to stand for extended periods of time
* Ability to interact with visitors in a professional and cheerful manner

|  |  |  |
| --- | --- | --- |
| **Friday November 29th** | **Shift Times** | **Notes** |
| Front Yard Support Host | 12PM – 4PM | Front yard does not open until after Santa lands on opening day. Train is scheduled to open at 10AM that day.  |
| Santa’s Line Facilitator | 1:15PM – 5PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Saturday November 30th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | Santa Breakfast in Tea Room from 8:00AM-10:15AM. CCX & Galleries open at 8:30AM. Volunteers not needed until 8:45AM |
| Santa’s Line Facilitator | 8:45AM – 12:45PM |
| Santa’s Line Facilitator | 12:30 – 5PM |
| Snowfall Express Greeter | 8:45AM – 12:45PM |
| Snowfall Express Greeter | 12:30 – 5PM |

|  |  |  |
| --- | --- | --- |
| **Sunday December 1st**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | Santa Breakfast in the Great Hall from 9AM to 9:45AM. CCX & Galleries open at 9AM. Volunteers not needed until 9:45AM |
| Santa’s Line Facilitator | 9:45AM – 1:30PM |
| Santa’s Line Facilitator | 1:15PM –5PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Monday, December 2nd**  | **Shift Times** | **Notes** |
| Santa’s Line Facilitator | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Tuesday, December 3rd** | **Shift Times** | **Notes** |
| Santa’s Line Facilitator | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Wednesday, December 4th**  | **Shift Times** | **Notes** |
| Santa’s Line Facilitator | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Thursday, December 5th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator | 10 AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Friday, December 6th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45AM | Magical Mornings at 9AM in the Front Yard. Volunteers needed beginning at 8:45AM.  |
| Santa’s Line Facilitator | 8:45AM – 12:45AM |
| Santa’s Line Facilitator | 12:30 – 4:30PM |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30 – 4:30PM |

|  |  |  |
| --- | --- | --- |
| **Saturday December 7th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | Santa Breakfast in the Great Hall from 9AM to 9:45AM. CCX & Galleries open at 9AM. Volunteers not needed until 9:45AM |
| Santa’s Line Facilitator | 9:45AM – 1:30PM |
| Santa’s Line Facilitator | 1:15PM – 5PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Sunday December 8th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | Santa Breakfast in the Great Hall from 9AM to 9:45AM. CCX & Galleries open at 9AM. Volunteers not needed until 9:45AM |
| Santa’s Line Facilitator | 9:45AM – 1:30PM |
| Santa’s Line Facilitator | 1:15PM – 5PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Monday, December 9th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Tuesday December 10th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Wednesday December 11th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Thursday December 12th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Friday December 13th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | Magical Mornings at 9AM in the Front Yard. Volunteers needed beginning at 8:45AM.  |
| Santa’s Line Facilitator | 8:45AM – 12:45PM |
| Santa’s Line Facilitator | 12:30 – 4:30PM |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30 – 4:30PM |

|  |  |  |
| --- | --- | --- |
| **Saturday December 14th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | \*Breakfast Rental (same time as a normal Santa Breakfast in Great Hall [9:00AM to 9:45AM] |
| Santa’s Line Facilitator | 8:45AM – 12:45PM |
| Santa’s Line Facilitator | 12:30 – 5PM |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30 – 5PM |

|  |  |  |
| --- | --- | --- |
| **Sunday December 15th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | Santa Breakfast in the Great Hall from 9AM to 9:45AM. CCX & Galleries open at 9AM. Volunteers not needed until 9:45AM |
| Santa’s Line Facilitator  | 9:45AM – 1:30PM |
| Santa’s Line Facilitator  | 1:15PM – 5PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Monday December 16th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator  | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Tuesday December 17th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator  | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Wednesday December 18th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Thursday December 19th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Santa’s Line Facilitator  | 10AM – 2PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Friday December 20th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | Magical Mornings at 9AM in the Front Yard. Volunteers needed beginning at 8:45AM.  |
| Santa’s Line Facilitator | 8:45 – 12:45PM |
| Santa’s Line Facilitator | 12:30 – 4:30PM |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30 – 4:30PM |

|  |  |  |
| --- | --- | --- |
| **Saturday December 21st**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | Santa Breakfast in the Great Hall from 9AM to 9:45AM. CCX & Galleries open at 9AM. Volunteers not needed until 9:45AM |
| Santa’s Line Facilitator | 9:45AM – 1:30PM |
| Santa’s Line Facilitator  | 1:15PM – 5PM |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Sunday December 22nd**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | Tea Room Santa Breakfast from 8:00AM-10:15AM. Galleries open at 8:30AM. Volunteers needed beginning at 8:45AM. |
| Santa’s Line Facilitator | 8:45AM – 12:45PM |
| Santa’s Line Facilitator | 12:30 – 5PM |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30 – 5PM |

|  |  |  |
| --- | --- | --- |
| **Monday December 23rd**  | **Shift Times** | **Notes** |
| Santa’s Line Facilitator | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Tuesday December 24th**  | **Shift Times** | **Notes** |
| Santa’s Line Facilitator | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Thursday December 26th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Friday December 27th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | Magical Mornings at 9AM in the Front Yard. Volunteers needed beginning at 8:45AM. |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Saturday December 28th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Sunday December 29th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 10AM – 2PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard.  |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Monday, December 30th**  | **Shift Times** | **Notes** |
| Snowfall Express Greeter | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Tuesday, December 31st** | **Shift Times** | **Notes** |
| Snowfall Express Greeter | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Wednesday, January 1st**  | **Shift Times** | **Notes** |
| Snowfall Express Greeter | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Thursday, January 2nd**  | **Shift Times** | **Notes** |
| Snowfall Express Greeter | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Friday, January 3rd**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 8:45AM – 12:45PM | Magical Mornings at 9AM in the Front Yard. Volunteers needed beginning at 8:45AM.  |
| Snowfall Express Greeter | 8:45AM – 12:45AM |
| Snowfall Express Greeter | 12:30 – 4:30PM |

|  |  |  |
| --- | --- | --- |
| **Saturday, January 4th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |

|  |  |  |
| --- | --- | --- |
| **Sunday, January 5th**  | **Shift Times** | **Notes** |
| Front Yard Support Host | 9:45AM – 1:30PM | This is a standard day with no extra programming, standard shift times for train, peak only for front yard. |
| Snowfall Express Greeter | 9:45AM – 1:30PM |
| Snowfall Express Greeter | 1:15PM – 5PM |